

Transition Policy

Rationale:

- Students at all levels of the school need to feel safe and secure in their learning environment in order to learn effectively. As students move into the school and from year level to year level there are changes in the way the curriculum and learning environment is structured. Students need to opportunity to be prepared for these changes with the support of the teachers. An effective transition program would allow for students to have the opportunity to be prepared for these changes.

Aims:

The Transition program aims to develop in students:

- the ability to feel a sense of belonging
- a knowledge of the the structure and expectations of the learning environment
- to reduce students anxiety
- prepare students for school, for movement into new areas of the school and prepare them for high school.

Implementation:

- A teacher will be assigned the responsibility of prep transition and provided with time to meet with the Pre-School Directress to organise transition dates and to organise home groups.
- All students at our kinder will be provided with at least three transition sessions in term 3 and 4 to familiarise themselves with the school environment.
- All students enrolled for prep the following, year by the end of September of the current year, will be provided with the opportunity to attend at least 3 orientation sessions in term 4.
- Students in all areas of the school will be provided with at least 3 transition sessions, with students who may be in their class the following year, in term 4 to prepare them for the transition into a new home group.
- Teachers will prepare transition sessions that allow students to develop social relationships and understand expectations of teachers in the appropriate grade level.
- A teacher will be assigned the responsibility of grade 6 to 7 transition and provided with time to ensure organise relevant orientation sessions and transition paper work.
- Students in grade 6 will be provided with at least 2 orientation sessions at our local high schools.
- All relevant documentation from the high schools will be forward on to students.
- All high school enrollement forms submitted by the due date will be forwarded to the appropriate high school for consideration.
- Transition dates for high schools will be made available to the school community by the end of term 1.
- Teachers of year six students will complete transition forms for high schools.
- Grade 4/5 students will be provided with the opportunity to give feedback on the transition program.

Evaluation:

- This policy will be reviewed every year.

Whole School Transition Dates:

There will be four transition sessions for students who are currently in prep to grade 5 as timetabled below:

Transition Timetable:

Transition session 1

Tuesday November 25th 11:30-1:30 This is a 2 hour session. This is an opportunity to set expectations and begin the transition program with clarity for teachers and students.

Transition session 2

Thursday November 27th 2:30-3:30

Transition session 3

Tuesday December 2nd 2:30-3:30

Transition session 4

Thursday December 4th 2:30-3:30

There will be a final transition session "**Meet the Teacher**" on Thursday 18th December at 10:45-11:00am. This will be an opportunity for all students to know who their home room teacher will be for 2015.